

**MANITOBA WORKPLACE SAFETY & HEALTH DIVISION
COMMITTEE MINUTE FORM**

Name of Workplace	<u>Mgmt. Members</u>	<u>Occupation</u>	<u>Attend.</u>
The University of Winnipeg	Laurel Repski	V.P. Human Resources	Present
515 Portage Avenue	Hugh Swan	Exc. Director of Fac. Mgt	Present
Winnipeg, MB R3B 2E9	Gary Pawlychka	Assoc. Controller, Financial Svcs	Present
Tel: 786-7811	Len Cam	Asst. Director, Eng. and Maintenance	Present

Fax: 774-2935

Date: Friday, June 5, 2009
Next Mtg: Weds. Sept 23, 2009
of Empl: Approx. 800

	<u>Employee Members</u>	<u>Occupation</u>	<u>Attend.</u>
	Werner Danchura	Chem. Prof.	Present
	Harald Weigeldt	Phys Plant	Regrets
	Deanna Pollock	Ins. & Capital Acct.	Present
	James Hanley	History Prof.	Regrets
	Kim. Monson	Geog. Tech.	Present
	Ed Duval	Shipping/Rec.	Present
	Doug Williams	Psych. Prof.	Regrets
	Gerry Narynski	Collegiate Prof.	Present
	Susan Wiste	Biol. Tech.	Present
	Cass Elliot	Students' Assoc.	Present

Resource persons Barbara Doran and Martin Grainger from The University were also present at the meeting. David Mauro was unable to attend. Steve Josephson from Chartwell's did not attend.

A. APPROVAL OF MINUTES OF March 11, 2009

The Minutes of March 11, 2009 were approved as distributed.
Minutes Approved: Kim Monson/Hugh Swan

...CARRIED

It was noted that Glen Einarson has resigned from the Workplace Safety and Health Committee after serving for 10 years. Harald Weigeldt has agreed to take Glen Einarson's place.

B. BUSINESS ARISING FROM THE MINUTES

- Smoking – Laurel Repski reported that she has not met with the UWSA regarding the smoking on campus issues. A meeting will be held with the Prime Minister of the Students Council of the Collegiate in September. Laurel Repski and Gerry Narynski will meet with several Collegiate students representing both non-smokers and smokers. Gerry Narynski is to arrange this meeting. The Dean of Collegiate and Hugh Swan are working on different scenarios for locations where the students can smoke. One scenario is to encourage them to smoke on Balmoral Street by Bryce Hall.

A 'No Smoking' sign will be placed by the vent situated on the Spence Street side of Lockhart Hall where people are congregating to smoke.

- Poster Policy – No Report
- Asbestos – Communication around the Asbestos Program will be sent out in the fall. Also, 3 – 4 general education sessions will be held for faculty and staff. There will also be an education session held on the Asbestos Program for members of Physical Plant.

IN MY OPINION THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING

() Management Co-Chair – Laurel Repski

(X) Employee Co-Chair – Susan Wiste



C. REPORTS FROM SUBCOMMITTEES

1. Radiation
No Report
2. Health
No Report
3. Fire
Len Cann reported that Phase 2 of the alarm upgrades to the campus (Centennial Hall, Lockhart and Riddell) are nearing completion. They are in the programming state of Phase 3 and Request For Tender are being sent out to do upgrades in T21 and the Duckworth Centre.
4. Laboratories
Inspections were done in Chemistry, Geography, CFIR and Physics. No problems were reported.
5. Workshops – Report distributed at the meeting. MSDS – need to be updated in locations where chemicals are stored. 5L07 should be taken off the lab list and added to the workshop list
6. General Inspection – no report
7. Security – no report
8. Bottled Water on Campus
By fall, the vending machines will not carry bottled water. However, the vending machines will carry vitamin waters. Facilities Management has received money from the province and Physical Plant will replace or retro-fit the water fountains. Hugh Swan or Len Cann will contact Mark Burch in Sustainability regarding vendors who wish to do business with the University.

D. SAFETY INCIDENT REPORTS SUMMARY

The report was reviewed as distributed.

E. SAFETY PROGRAM – no report

F. OTHER BUSINESS

1. H1N1 Flu
Marty Grainger reported that there will be an information session held on the H1N1 Flu on June 18. Gerry Delorme from MB Health will be the speaker. The University is closely monitoring the situation and information is posted on the UW website. The Pandemic Plan will also be put on the web.
2. Cats
This continues to be a problem. As people continue to feed the cats, other cats from the neighbourhood are attracted to the food. Laurel Repski is continuing to monitor this situation and will keep the WSH Committee updated.
3. Small Appliance and Candle Policy
This policy will be brought to Senior Executive for approval and implementation.

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4. **Scaffolding**
Shielding is now in place on all scaffolding erected on The University's work site.
5. **Spence Street**
Hugh Swan reviewed the Spence Street plans with committee members. Enforcing the no-smoking policy and an increase in noise level could be issues but will be monitored. With regard to noise pollution, information will be provided to the individual who made a complaint last year to ensure how this issue will be addressed for future UWSA outdoor events.
6. **Field Work Policy**

Ed Duval presented the DRAFT University of Winnipeg Policy on Field Work and Associated Travel Safety for review and feed-back from the committee. This Draft policy should also be reviewed by each departments' safety committee.

G. **OTHER AGENDA ITEM**

Chair of the Workshop Committee

Harald Weigeldt will be the new Chair of the Workshop Committee

- H. Laurel Repski moved to adjourn the meeting.

I. **NEXT MEETING**

The next meeting will be held on September 23, 2009..

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